

DEPARTMENT OF DEFENSE CONTRACT SECURITY CLASSIFICATION SPECIFICATION <i>(The requirements of the DoD Industrial Security Manual apply to all security aspects of this effort.)</i>		1. CLEARANCE AND SAFEGUARDING a. FACILITY CLEARANCE REQUIRED SECRET LEVEL OF SAFEGUARDING REQUIRED SECRET			
2. THIS SPECIFICATION IS FOR: (X and complete as applicable)		3. THIS SPECIFICATION IS: (X and complete as applicable)			
a. PRIME CONTRACT NUMBER 	a. ORIGINAL (Complete date in all cases) Date (YYYYMMDD)	b. REVISED (Supersedes all previous specs) Revision No. Date (YYYYMMDD)	c. FINAL (Complete Item 5 in all cases) Date (YYYYMMDD)		
<input checked="" type="checkbox"/> b. SUBCONTRACT NUMBER 	<input type="checkbox"/> c. SOLICITATION OR OTHER NUMBER FA8720-04-R-0003 Due Date (YYYYMMDD) 20040628				
4. IS THIS A FOLLOW-ON CONTRACT? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: Classified material received or generated under _____ (Preceding Contract Number) is not transferred to this follow-on contract.					
5. IS THIS A FINAL DD FORM 254? <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO. If Yes, complete the following: In response to the contractor's request dated _____, retention of the classified material is authorized for the period of _____.					
6. CONTRACTOR (Include Commercial and Government Entity (CAGE) Code)					
a. NAME, ADDRESS, AND ZIP CODE TBD	b. CAGE CODE TBD	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code) TBD			
7. SUBCONTRACTOR					
a. NAME, ADDRESS, AND ZIP CODE	b. CAGE CODE	c. COGNIZANT SECURITY OFFICE (Name, Address, and Zip Code)			
8. ACTUAL PERFORMANCE					
			b. CAGE CODE		
9. GENERAL IDENTIFICATION OF THIS PROCUREMENT RSAF C4I Contractor Engineering and Technical Support (CETS) acquisition.					
10. THIS CONTRACT WILL REQUIRE ACCESS TO:		11. IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:			
	YES	NO		YES	NO
a. COMMUNICATIONS SECURITY (COMSEC) INFORMATION		X	a. HAVE ACCESS TO CLASSIFIED INFORMATION ONLY AT ANOTHER CONTRACTOR'S FACILITY OR A GOVERNMENT ACTIVITY		X
b. RESTRICTED DATA		X	b. RECEIVE CLASSIFIED DOCUMENTS ONLY		X
c. CRITICAL NUCLEAR WEAPON DESIGN INFORMATION		X	c. RECEIVE AND GENERATE CLASSIFIED MATERIAL	X	
d. FORMERLY RESTRICTED DATA		X	d. FABRICATE, MODIFY, OR STORE CLASSIFIED HARDWARE		X
e. INTELLIGENCE INFORMATION:			e. PERFORM SERVICES ONLY		X
(1) Sensitive Compartmented Information (SCI)		X	f. HAVE ACCESS TO U.S. CLASSIFIED INFORMATION OUTSIDE THE U.S. PUERTO RICO, U.S. POSSESSIONS AND TRUST TERRITORIES		X
(2) Non-SCI			g. BE AUTHORIZED TO USE THE SERVICES OF DEFENSE TECHNICAL INFORMATION CENTER (DTIC) OR OTHER SECONDARY DISTRIBUTION CENTER		X
f. SPECIAL ACCESS INFORMATION		X	h. REQUIRE A COMSEC ACCOUNT		X
g. NATO INFORMATION		X	i. HAVE TEMPEST REQUIREMENTS		X
h. FOREIGN GOVERNMENT INFORMATION	X		j. HAVE OPERATIONS SECURITY (OPSEC) REQUIREMENTS	X	
i. LIMITED DISSEMINATION INFORMATION		X	k. BE AUTHORIZED TO USE THE DEFENSE COURIER SERVICE		X
j. FOR OFFICIAL USE ONLY INFORMATION	X		OTHER (Specify)		
k. OTHER (Specify)					

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PREVIOUS EDITION IS OBSOLETE.

12. PUBLIC RELEASE. Any information (classified or unclassified) pertaining to this contract shall not be released for public dissemination except as provided by the Industrial Security Manual or unless it has been approved for public release by appropriate U.S. Government authority. Proposed public releases shall be submitted for approval prior to release.

Direct Through (Specify):

ESC/PA, 9 Eglin St., Hanscom AFB, MA 01731-2118.

to the Directorate for Freedom of Information and Security Review, Office of the Assistant Secretary of Defense (Public Affairs)* for review.
* In the case of non-DoD User Agencies, requests for disclosure shall be submitted to that agency.

13. SECURITY GUIDANCE. The security classification guidance needed for this classified effort is identified below. If any difficulty is encountered in applying this guidance or if any other contributing factor indicates a need for changes in this guidance, the contractor is authorized and encouraged to provide recommended changes; to challenge the guidance or the classification assigned to any information or material furnished or generated under this contract; and to submit any questions for interpretation of this guidance to the official identified below. Pending final decision, the information involved shall be handled and protected at the highest level of classification assigned or recommended. (Fill in as appropriate for the classified effort. Attach, or forward under separate correspondence, any documents/guides/extracts referenced herein. Add additional pages as needed to provide complete guidance.)

Contract Expiration date: TBD

Program Manager: Deborah Collamore, ESC/ACNR, 11 Barksdale Street, Hanscom AFB, MA 01731-1700, (781) 266-9139 or DSN 845-9139

Security classification guidance on information, hardware and equipment will be provided to the contractor by the releasing contractor or government activity.

The requirements, restrictions and other safeguards prescribed by the National Industrial Security Program Operating Manual (NISPOM), DoD 5220.22M, Jan 1995 and its supplements applies to all classified contract performance.

SEE ATTACHED CONTINUATION SHEETS

This DD Form 254 has been coordinated and reviewed by:

Mr. Daniel R. McGillvary
Chief, Acquisition Security
ESC/ACI (781) 266-9473

14. ADDITIONAL SECURITY REQUIREMENTS. Requirements, in addition to ISM requirements, are established for this contract. YES NO
(If Yes, identify the pertinent contractual clauses in the contract document itself, or provide an appropriate statement which identifies the additional requirements. Provide a copy of the requirements to the cognizant security office. Use Item 13 if additional space is needed.)

15. INSPECTIONS. Elements of this contract are outside the inspection responsibility of the cognizant security office. YES NO
(If Yes, explain and identify specific areas or elements carved out and the activity responsible for inspections. Use Item 13 if additional space is needed.)

16. CERTIFICATION AND SIGNATURE. Security requirements stated herein are complete and adequate for safeguarding the classified information to be released or generated under this classified effort. All questions shall be referred to the official named below.

a. TYPED NAME OF CERTIFYING OFFICIAL: Mr. Jerome J. McDonald
b. TITLE: Contracting Officer
c. TELEPHONE (Include Area Code): Phone: 781-266-9028

d. ADDRESS (Include ZIP Code): ESC/ACK, 11 Barksdale St, Hanscom AFB, MA 01731-1700
SIGNATURE: [Handwritten Signature]

17. REQUIRED DISTRIBUTION.
 a. CONTRACTOR
 b. SUBCONTRACTOR
 c. COGNIZANT SECURITY OFFICE FOR PRIME AND SUBCONTRACTOR
 d. AFBO/PE/CSM
 e. DS/PSD/CSB
 f. CO/COR

CONTINUATION OF DD FORM 254

I. ITEM 13. SECURITY GUIDANCE

Ref. Item 10. THIS CONTRACT WILL REQUIRE ACCESS TO:

Item 10.h. Foreign Government Information: The contractor is permitted access to Foreign Government information, except North Atlantic Treaty Organization (NATO) information in the performance of this contract. Access to Foreign Government information requires a final U.S. Government clearance at the appropriate level.

Item 10.j. For Official Use Only Information: The following procedures will be used to protect FOR OFFICIAL USE ONLY (FOUO) material:

ADDENDUM FOR OFFICIAL USE ONLY (FOUO)

FOR OFFICIAL USE ONLY INFORMATION:

- a. The "For Official Use Only" (FOUO) marking is assigned to information at the time of its creation by a DoD User Agency. It is not authorized as a substitute for a security classification marking but is used on official government information that may be withheld from the public under exemptions 2 through 9 of the Freedom of Information Act (FOIA).
- b. Use of the above markings does not mean that the information cannot be released to the public, only that it must be reviewed by the Government prior to its release to determine whether a significant and legitimate government purpose is served by withholding the information or portions of it.

2. IDENTIFICATION MARKINGS

- a. An unclassified document containing FOUO information will be marked "For Official Use Only" at the bottom of the front cover (if any), on the first page, on each page containing FOUO information, on the back page, and on the outside of the back cover (if any). No portion markings will be shown.
- b. Within a classified document, an individual page that contains FOUO and classified information will be marked at the top and bottom with the highest security classification of information appearing on the page. If an individual portion contains FOUO information but no classified information, the portion will be marked, "FOUO."
- c. Any FOUO information released to a contractor by a DoD User Agency is required to be marked with the following statement prior to transfer:

This document contains information EXEMPT FROM MANDATORY DISCLOSURE under the FOIA. Exemptions apply.

- d. Removal of the FOUO marking can only be accomplished by the originator or other competent authority. When the FOUO status is terminated, all known holders will be notified to the extent practical.

3. DISSEMINATION: Contractors may disseminate FOUO information to their employees and subcontractors who have a need for the information in connection with a classified contract.

4. STORAGE: During working hours, FOUO information shall be placed in an out-of-sight location if the work area is accessible to persons who do not have a need for the information. During non-working hours, the information shall be stored to preclude unauthorized access. Filing such material with other unclassified records in unlocked files or desks, is adequate when internal building security is provided during non-working hours. When such internal security control is not exercised, locked buildings or rooms will provide adequate after-hours protection of the material; can be stored in locked receptacles such as file cabinets, desks, or bookcases.

5. TRANSMISSION: FOUO information may be sent via first-class mail or parcel post. Bulky shipments may be sent by fourth class mail.

6. DISPOSITION & DISCLOSURE: When no longer needed, FOUO information may be disposed of by tearing each copy into pieces to preclude reconstructing, and placing it in a regular trash container. Unauthorized disclosure of FOUO information does not constitute a security violation but the releasing agency should be informed of any unauthorized disclosure. The unauthorized disclosure of FOUO information protected by the Privacy Act may result in criminal sanctions.

Ref. Item 1 IN PERFORMING THIS CONTRACT, THE CONTRACTOR WILL:

Item 11.c. Receive and Generate Classified Material: The contractor requires access to classified source data up to and including SECRET in support of the work effort. Any extracts or use of such data requires the contractor to apply derivative classifications and markings consistent with the source documents. Use of "Multiple Sources" on the "Classified By" line necessitates compliance with the NISPOM, paragraph 4-208, and use of bibliography. Classification, declassification, and markings will be in accordance with EO 12958.

Item 11.j. Have Operation Security (OPSEC) Requirements: OPSEC considerations are integral to the process of planning for classified and sensitive operations/activities. OPSEC requirements for subcontracts will be approved by the contracting officer.