DEPARTMENT OF THE AIR FORCE
HEADQUARTERS ELECTRONIC SYSTEMS CENTER (AFMC)
HANSCOM AIR FORCE BASE, MASSACHUSETTS

12 February 2004

MEMORANDUM FOR POTENTIAL OFFERORS

FROM: ESC/NIK
5 Eglin Street
Hanscom AFB, MA 01731-2100

SUBJECT: Request for Proposal (RFP) Number FA8726-04-R-0002 for the Theater Deployable Communications (TDC) Modules and Kits Follow-on Contract

1. ESC/NIK announces the release of the Request for Proposal for the Theater Deployable Communications Modules and Kits Follow-on Contract. The RFP is available for download from the Hanscom HERBB web site, http://herbb.hanscom.af.mil, and also from the FedBizOpps website, http://www.fedbizopps.gov/.

2. When preparing your proposal, please note the following:

a. This is a FAR Part 12, Acquisition of Commercial Items, procurement.

b. The required equipment has been divided into five separate categories: voice, data, muxing, transmission, and network control. You may propose to provide equipment under one, all, or any combination of these categories. However, you must propose to provide ALL the modules and kits associated with each category proposed. Failure to do so will result in your proposal considered non-responsive for that category.

c. The Government intends to award a multiple award, Indefinite Delivery, Indefinite Quantity (IDIQ) contract. The Government intends to award a sufficient number of contracts to allow the Government to provide a "fair opportunity" for awardees to compete for individual orders in accordance with (IAW) FAR 16.505(b). The Government also reserves the right to make award without discussions, as well as the right to make no award under this solicitation.

d. Each awarded contract may include five Contract Line Item Numbers (CLINs) for each of the equipment categories: non-recurring engineering, modules and kits, retrofit kits, spares, and data. All CLINs except data will be priced on a firm-fixed-price basis; data CLINs will be not separately priced (NSP). The Government will award the appropriate groups of CLINs to the winning offeror(s) in each category.

e. The duration of the anticipated basic ordering period is from award through 30 Sep 04, with four (4) additional 12 month ordering periods, followed by a final

shorter, ordering period. The combined ordering period lengths will not exceed five years.

3. Instructions for preparing the proposal can be found in Section L of the RFP, Instructions to Offerors. In addition to those instructions, please include the following in the cover letter transmitting your proposal:

a. The name, title and telephone number of the company/division point of contact regarding decisions made with respect to your proposal and who can obligate your company contractually. Also, please identify those individuals authorized to negotiate with the Government.

b. The mailing address, telephone and fax numbers and facility codes for the cognizant Contract Administration Office, DCAA, and Government Payment Office. Also, please provide the name and telephone and fax number for the Administrative Contracting Officer (ACO).

c. The company/division's street address, county and facility code; CAGE code; DUNS code; size of business (large or small); and labor surplus area designation. This same information must be provided if the work for this contract will be performed at any other location(s). Please list all locations where work is to be performed and indicate whether such facility is a division, affiliate, or subcontractor, and the percentage of work to be performed at each location.

4. The proposal will be submitted in multiple parts (split proposal process). The first submission will be the Past and Present Performance Volume, due fourteen (14) days after RFP release. The Mission Capability and Contracting Volumes will be submitted four (4) weeks after the RFP is issued. The Government will then conduct a Plant Visit at each offeror's plant. The final submission, consisting of the Price Volume, will be due eight (8) weeks after RFP release. The completion and submission of these volumes constitutes the offeror's acceptance to the terms and conditions in this RFP and any attachments thereto.

5. Detailed evaluation criteria can be found in Section M of the RFP, Evaluation Criteria. We will conduct a best value source selection in accordance with AFFARS subpart 5315.3. We will assess three factors in this source selection: Mission Capability/Proposal Risk, Past and Performance, and Price. Mission Capability/Proposal Risk and Past and Present Performance are of equal importance and together are slightly more important than the Price factor. Within the Mission Capability/Proposal Risk factor, the subfactors are listed in descending order of importance. However, Price will contribute substantially to the selection decision. Because we are conducting a best value source selection, contract(s) may be awarded to the offeror(s) with a higher priced proposal if the Source Selection Authority (SSA) reasonably determines that the technical superiority and/or overall approach and/or superior past and present performance of the higher priced proposal outweighs the price difference.

6. Your Past and Present Performance Volume must be delivered to ESC/AE, 9 Eglin St., Bldg 1606, Rm 300, Hanscom AFB, MA 01731 by 1:00 pm EST, 26 February 2004. Your Mission Capability and Contracting Volumes must be delivered to ESC/AE, 9 Eglin St., Bldg 1606, Rm 300, Hanscom AFB, MA 01731 by 1:00 pm EST, 11 March 2004. Your Price Volume must be delivered to ESC/AE, 9 Eglin St., Bldg 1606, Rm 300, Hanscom AFB, MA 01731 by 1:00 pm EST, 8 April 2004.

7. All questions regarding this RFP or the acquisition it describes shall be directed in writing to the Contract Specialists, Mr. Erik Urban, erik.urban@hanscom.af.mil; Ms. Patrice Denault, patrice.denault@hanscom.af.mil; or the Contracting Officer, Mr. John Sorgini, john.sorgini@hanscom.af.mil.

A. John Sorgini Jr.

A. JOHN SORGINI, Jr
Contracting Officer
Networks and Information
Integration

Attachment: TDC Modules and Kits Follow-on RFP, FA8726-04-R-0002